

Woodland Primary School Prospectus

2025 – 2026





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Welcome to Woodland Primary School.

Woodland Primary school first opened the doors as a new school in 2016. It is a smaller than average primary school with around 180 children aged 3-11 years.

We joined Humber Education Trust and became an academy in January 2018 and are rated 'Good' by Ofsted. We are situated in a beautiful, new building which provides a rich, inspiring learning environment that motivates pupils to learn.



Our school is proud of its developing links with the community and the school's open door policy. We welcome all parents and visitors to our school. We are very keen to engage with all members of our school community and pride ourselves on our positive relationships. Our children are at the heart of everything we do.

Our main aim is to provide all our pupils with a broad, balanced, well planned curriculum, developing the whole child through a range of interesting and exciting activities. Pupils will have access to a rich variety of experiences as well as opportunities to participate in many short and extended visits. It is our mission to ensure that every child who attends Woodland Primary has a very exciting childhood and leaves our school with many happy memories of their wonderful experiences.

Message from the Headteacher, Mrs Dodson



Welcome to Woodland Primary! We hope that what you see and read will give you an insight into what makes Woodland Primary a happy school and one that is always looking to improve and move forward.

At Woodland, we aim to provide our children with a safe, secure environment in which they can develop a life-long love of learning. Every day, they are supported in developing the knowledge, skills and attitudes which will help them to develop in confidence and independence. We want our children to be the very best they can be! Do visit our school and meet the staff and our lovely children: you will receive a warm welcome.

Our School Vision

At Woodland Primary School, we strive to create the very best conditions for learning so that our community is empowered to achieve its full potential in all it aspires to do and be. Our children sit firmly at the heart of everything we do, and we work hard together to demonstrate our firm belief that only the very best is good enough.

'Together We Thrive'

Our School Values



At Woodland Primary School, our values of **Ambition, Community, and Respect** are at the heart of everything we do. They guide how we learn, work, and grow together. We encourage every child to aim high, care for others, and treat everyone with kindness and fairness. These values help us create a positive, inclusive environment where every child can thrive and feel proud to belong.

Woodland Primary is a Learning Community

We value all learners as individuals and see our role as equipping the children in our care with the values and skills they will need to become citizens of 21st Century Britain and inspiring them at the start of their lifelong journey as learners.

School organisation

Woodland Primary School is situated in the East of the city, just off Preston Road. We currently have around 180 pupils and this classifies us as a smaller than average primary school, but also means we have a very strong, tight-knit family feel to us. We are a one-form entry school which means that there is just one class of each year group in the school. The classes are organised as:

Classes

Early Years

Nursery (FS1) Caterpillars
Reception (FS2) Butterflies

Key Stage 1

Year 1 Hedgehogs
Year 2 Squirrels

Key Stage 2

Year 3 Otters
Year 4 Foxes
Year 5 Bees
Year 6 Owls

The School Day

Our school week is 32.5 hours

Monday - Friday 8.45am – 3.15pm

Start of the day:

The cloakroom doors open at 8.45am. Children complete 'morning work' tasks in their classrooms.

At 8.55am the attendance and dinner register is taken.

Lessons begin immediately after this.

Drop off and collection:

- FS1/2 children are dropped off / collected from the Foundation Stage door.
- Year 1, 2, 3 and 4 children are dropped off at the first gate along the drive.
- Year 1, 2 and 3 children are collected from their classroom doors.
- Year 4 children are collected from the first gate along the drive.
- Year 5 and 6 children are dropped off / collected from the gate by the main pedestrian path.
- Children in Years 4-6 are allowed to walk home on their own if parents have given permission.

Breakfast club

The school runs a **free** breakfast club for children in Reception to Year 6, starting at 8am each day. Children can enjoy a healthy breakfast and play with their friends in a safe environment.

There is no need to book – everyone is welcome every day! If you would like your child to attend our breakfast club, please complete a registration form at the school office.

We serve a range of delicious and healthy options:

- Toast with butter and a choice of jam
- A range of breakfast cereals including cornflakes, rice crispies and Weetabix
- Milk, apple juice or orange juice to drink



Extra Curricular Clubs

We are pleased to offer a wide range of **free** After School Clubs across the year. Our clubs change regularly to respond to the interests of the children.

Examples of our clubs include: Gardening Club, Library Club, Chinese Club, Sports Club, Lego Club, Singing Club, Computer Club, Youth Club.

Letters to apply for clubs are sent out each term and we try our best to give all children who apply at least one club of their choice.

All clubs finish at 4.15pm. Please wait patiently outside of the school gate at these times and your child will be brought out to you.

**MOMENTS
MATTER,
ATTENDANCE
COUNTS.**

Attendance

Regular attendance and good punctuality are crucial factors in children achieving their full potential at school. At Woodland Primary School, we are proud to work in partnership with parents and carers to ensure all children attend school every day and on time. We are always ready to help solve any barriers you may have in achieving this.

The target attendance figure for all children is a minimum of 96% attendance, which only allows for 7 days absence across the full school year.

Punctuality



It is very important that children arrive at school on time every day as this sets the pattern for the rest of their school life. Our school day starts at **8.45am** and the register is taken at 8.55am.

If your child arrives after the register but before 9.25am, they will receive a late mark. If they arrive after 9.25am they will receive an unauthorised absence mark.

Regular lateness not only seriously disrupts the learning of the child arriving late but also interrupts the learning of the class they are arriving late to.

Frequently Asked Questions

What should I do if my child is absent?

Contact the school as soon as possible to tell them why your child is absent, and when you expect them to return.

What will happen if I do not inform school of my child's absence?

You can expect to be telephoned/text by the school staff to ask why your child is absent or be visited by the school Attendance Officer.

What will happen if my child's attendance or punctuality is identified as a concern?

If we are concerned about your child's attendance or punctuality we will, in the first instance, contact you to explain our concerns, offer support if needed and request that your child's attendance and/or punctuality improve.

Absences

Only the school can authorise absences. Both authorised and unauthorised absences count towards your child's total absence percentage. The school has a duty to notify the Local Authority when a child has 10 unauthorised absences within a ten week period. They may then issue a fine.

An 'unauthorised absence' is when your child is absent from school without good reason. Woodland Primary School will not normally authorise absence for the following reasons: **shopping during school hours; holidays during term time; day trips; birthdays; looking after brothers and sisters; illness of brothers and sisters.**

Holidays in Term Time

Woodland Primary School will not approve leave of absence for holidays in term time unless there are exceptional circumstances. Unapproved absence for this reason will be classed as unauthorised and could lead to a fine from the Local Authority.

Each case is dealt with individually and if parents feel their reasons are exceptional circumstances, they will be asked to explain their reasons in full and provide supporting evidence to support their case.



Routine Appointments



Medical and dental appointments should, whenever possible, be arranged for after school or during school holidays.

If this is unavoidable, please inform the school as early as possible and bring in the letter/appointment card.

Children must attend school before and after the appointment time.

School uniform

All children, including those in nursery, wear school uniform.

This consists of:-

- Navy sweatshirt (£8.75*) or cardigan (£9.75*)
- White polo shirt with school emblem (£7*) or plain white polo shirt.
- Book Bag with school emblem (£5*)
- Grey or black trousers, shorts, pinafore or skirt.
- Blue or green checked summer dress in the summer.
- Plain black shoes or trainers, or sandals with a back strap in the summer.
- Optional navy-blue fleece with school emblem (£12*)
- Optional navy-blue storm coat with school emblem (£26*)
- Optional water bottle with school emblem (£2*)



Items marked with * can be purchased via the Parent Pay app and are available in a range of sizes.

Please make sure all clothing is labelled clearly to avoid confusion and loss.

Book Bags

Strong nylon bags, printed with the school logo, are available to purchase via ParentPay (£4.80*) to ensure reading books and homework are kept dry and safe. Please label the bags clearly with your child's name.

P.E.

Children will be expected to change for P.E. The PE kit consists of a blue t-shirt and black shorts or jogging bottoms and is provided by the school. **From home, children need to bring black sand shoes or a pair of trainers.**

Jewellery, make-up and accessories

- one pair of small stud earrings are permitted but must be removed or taped up for P.E.
- children who can tell the time may wear a watch, but must accept responsibility for looking after it themselves
- rings, necklaces or bracelets are not allowed as they can cause serious injury on the playground
- make-up, nail varnish, false nails, false eye-lashes or fake tan are not permitted
- elaborate hairstyles or hair accessories are not permitted

Early Years Foundation Stage

Nursery (FS1)

Children can start in our Caterpillars nursery class (FS1) the school term following their third birthday. All children are entitled to 15 hours free child care and education, which can be taken 8.45-3.10 Monday and Tuesday plus 8.45-11.45am Wednesday or 12.45-3.10 Wednesday plus 8.45-3.10 Thursday and Friday.

Additional sessions (am or pm) can be purchased at the cost of £10 each plus £4 if staying over lunch, subject to availability.

Reception (FS2)

Children start in our Butterflies reception class (FS2) the school term following their fourth birthday. The school day starts at 8.45am and finishes at 3.15pm.

Curriculum and Learning

Children in the Nursery and Reception Classes follow a play based curriculum, with Communication, Language and Literacy at its heart.

The EYFS curriculum is made up of seven areas of learning:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development
- Literacy
- Mathematics
- Understanding the World
- Expressive arts and design



All of the areas of learning are delivered through a balance of adult led and child chosen activities. The curriculum is play based – children apply the skills and knowledge they are taught in their independent play. In each area there are Early Learning Goals that define the expectations for most children to reach by the end of the EYFS.

Through play our children explore and develop learning experiences, which help them make sense of the world. They practise and build up ideas, learn how to control themselves and understand the need for rules. They have the opportunity to think creatively alongside other children as well as on their own. They communicate with others as they investigate and solve problems.

Key Stage One and Two Curriculum

Children in Key Stage 1 and 2 follow the full breadth and scope of the National Curriculum.

In Key Stage 1 (Years 1 and 2) children study:

- English (Reading, Writing, Speaking and Listening)
- Maths
- Science
- History
- Geography
- Art
- Design Technology
- Music
- Computing
- P.E.
- R.E.
- P.S.H.E.



In Key Stage 2 (Years 3-6) children study the above subjects, plus

- Spanish

Our Long-Term Plan overviews can be found on our website and we send home termly curriculum Newsletters to keep parents informed about their child's upcoming learning each term.

Assessment and Reporting to Parents

Regular assessments are made of each child's progress and these are used by teachers to plan the next steps in learning. Formal termly assessments are also conducted in Reading, GPS (Grammar, Punctuation and Spelling) and Maths, and the next steps in learning are shared with parents at termly parent/teacher meeting. In addition, parents receive a written Annual Report in the Summer Term which summarises their child's overall progress and attainment.

Standard Assessment Tasks (SATs) in Maths, Reading, and GPS tests are completed at the end of each Key Stage and these results are reported to parents. Teacher assessments are reported for writing as no test is undertaken.

Safeguarding and Wellbeing

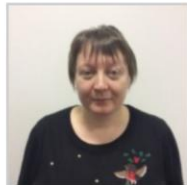
We take our responsibility to safeguard both children and adults very seriously.

Woodland Primary school operates a rigorous and robust recruitment process that gathers evidence about candidates' suitability to work with children as well as their suitability for the post at all stages in the recruitment process. High levels of vigilance are maintained through rigorous monitoring post appointment.

Our commitment to our children's health, safety and welfare is high profile and is embedded in everyday practice at Woodland and is exemplified in our policies, procedures and processes, including those which address inappropriate behaviour.

The Governing body of Woodland Primary School supports the ethos of safeguarding children and also protecting the adults within our school.

Our Safeguarding and Wellbeing Team is



Designated Safeguarding Lead and SENDCo
Miss Kirk



Mrs Dodson
Headteacher



Deputy Designated Safeguarding Lead
Mrs Rutter



SEN Specialist
Mrs Bohl



Behaviour Support Assistant
Mr Shepherdson



E-Safety Lead
Mrs Goodwin

SEND and Inclusion

Woodland Primary is an inclusive school where we focus on the well-being and progress of every child. We have high expectations of all our children. To ensure they achieve their potential we engage a range of strategies to issue challenge at an appropriate level and provide support to overcome barriers to learning.

It is estimated that one in five children need extra support at some time in their school lives. The school aims to work in close partnership with parents in identifying any special needs and in developing a suitable programme to meet these needs.

The SENCO at Woodland is Hannah Kirk. If you wish to speak to her, please contact the school. Woodland Primary will collect all relevant information about your child from teachers and from anyone who has worked with your child in the past. Woodland Primary have a continuous process of assessment and monitoring all children. If your child is not making expected progress, they will be identified and may receive additional school support.

We are committed to valuing diversity, tackling discrimination, promoting equality and fostering good relationships between people. We aim to provide an education which is sensitive to individual needs and accessible to all children regardless of special educational need, sexual orientation, sex, race, religion and belief, gender reassignment or disability. The school seeks to promote awareness, understanding and respect for diversity in our world. This is achieved through the celebration of special days and festivals; and the embedding of lessons learned through the achievements of individuals from diverse backgrounds across disciplines and through history.



Working with Parents

Parents play a vital role in ensuring the success of their children and of Woodland are strongly encouraged to become involved in the life of the school. Regular newsletters are sent out to inform parents of key events and dates and further information is always available on the school website. Parents can help by doing any of the following;

- Reading at home
- Ensure children attend school on time every day
- Encourage good behaviour
- Work with the school to build positive relationships
- Help and encourage completion of homework

Code of Conduct

At Woodland primary School, we value respectful and positive relationships with all members of the school community and warmly welcome visitors, including parents. We will act to ensure that school remains a safe place for pupils, staff and all other members of our community.

If you have concerns, we will always listen to them and seek to address them.

Please be aware, however, that swearing, intimidating, abusive, threatening or violent behaviour will not be tolerated in this school.

Visitors behaving in this way are likely to be removed from the premises and may be subject to prosecution.

Charging Policy

In order for some activities to take place parents and carers may be asked for a voluntary contribution to cover the cost. There is no obligation to contribute, but the activity may not be able to take place unless all parents and carers who can contribute do so. Anyone experiencing financial difficulties should speak to the Headteacher in confidence, so that suitable arrangements can be made to cover the cost for those pupils.

The Governors may charge parents/carers for losses and breakages to school equipment.

Woodland Primary: Home / School Agreement

Our School Vision:

At Woodland Primary School, we strive to create the very best conditions for learning so that our community is empowered to achieve its full potential in all that it aspires to do and be. Our children sit firmly at the heart of everything we do, and we work hard together to demonstrate our firm belief that only the very best is good enough. 'Together We Thrive'

Our 'home-school agreement' reflects the importance of the school, parents and pupils working together to ensure that school life is as effective as it can be. Please sign the agreement along with your child to show your support and return to school. A copy can also be found on our school website.

As a school, we will do our best to:

- support your child's mental, emotional, social and physical health, wellbeing and safety by providing a safe, supportive and caring environment;
- encourage your child to do their best and help them to reach their full potential;
- provide a broad and balanced curriculum which meets individual needs;
- demonstrate high behavioural expectations and develop pupils' understanding of values and respect;
- be open, accessible and welcoming at all times, encouraging your involvement in school life;
- communicate regularly on progress and respond promptly to any concerns or queries;
- encourage good attendance at school and liaise with parents/carers where necessary;
- keep parents/carers informed about school activities through regular newsletters, emails and via the school website.



As a pupil, I will do my best to:

- attend school regularly and on time;
- wear school uniform and remember my PE shoes when needed;
- follow class and school rules;
- try to do my best at all times;
- be kind, friendly, polite and helpful to others;
- take care of my school and school books;
- talk to a member of staff if I have any worries or concerns;
- be responsible for all that I do;
- do my homework and return it on time.

As a parent, I/we will do our best to:

- send my/our child to school each day, on time and notify the school if my/our child is absent;
- support the school's policy on term-time holidays;
- support the school's policy and guidelines for behaviour;
- ensure my/our child is equipped for learning, including wearing school uniform and remembering their PE shoes when needed;
- encourage my/our child to do their best;
- attend parents' evenings and discussions about my/our child's progress;
- communicate with (and update) the school regarding any concerns that I/we have about my/our child;
- support my/our child with homework and home learning tasks;
- communicate respectfully with staff members.

School Dinners

We pride ourselves in supplying our children with excellent food. We feel that it is one of the most important parts of a child's life – to eat properly. Eating a healthy diet enables a child to live life to the full and supports a better performance all round, specifically helping with their concentration levels – which in turn affects achievement. We therefore encourage all our children to have a school dinner. We have a high uptake of school diners at our school. It's good to know that our children are getting a well balanced and healthy school meal, cooked on site.

Families in receipt of specific benefits may be able to apply for free school meals, through Hull City Council. The form is available at the school office. If you do believe you are entitled to free school meals, the school encourages you to apply as the school receives extra funding for every child receiving a free school meal, which helps to enhance the range and scope of learning at Woodland.

All children in FS2, Year one and two are entitled to a free school meal. Anyone in years 3, 4, 5 and 6 will need to pay a fee of 50p per dinner taken, unless you are entitled to free school meals. Children may bring in a packed lunch if they prefer and this should contain a balanced meal with no chocolate, sweets or fizzy drinks.



Religious Education and Collective Worship

The school is not affiliated to a particular religious denomination. Religious Education teaching follows the guidelines of the Local authority's Agreed Syllabus. The daily act of collective worship (assemblies) is non-denominational and although they are of a broadly Christian nature, due consideration is given to the multicultural society in which we live.

Parents and carers have the right to withdraw their children from religious education and collective worship should they so wish. If parents and carers do not wish their child to be taught the agreed syllabus or take part in short acts of collective worship they should inform us in writing. Their child can be excused and suitable alternative arrangements made.

Sex and Relationships Education Policy

Sex education is taught within the context of PSHCE (Personal, Social, Health and Citizenship Education), following local authority guidelines, and the National Curriculum for Science. This part of the curriculum is generally taught by the class teacher, who will have built a relationship of trust and respect with the class. In upper Key Stage 2, the teaching of certain aspects of sex education will be supported by health professionals. As with all areas of the curriculum, parents and carers are welcome to come and talk to staff about the content of the sex education curriculum.



Contact Details

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