

Woodland Primary School

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Website: www.woodland.org.uk

Headteacher: Mrs M Dodson



Friday 4th April 2025

Dear Parents and Carers,

I hope this message finds you well.

During the upcoming Easter break, while the school is closed to pupils, we will be undertaking some important building work in the office reception area to enhance our safeguarding measures.

Specifically, we will be installing a hatch in the area directly inside the first set of double doors. This will provide parents and visitors with direct access to our reception staff as soon they enter the building. All visitors to the school will then be signed in before entering the main school building.

The safety of our children is of upmost importance to us, and I am sure you will agree this change supports this aim well.

Best regards,

A handwritten signature in blue ink that reads 'M. Dodson'.

Mrs Dodson,

Headteacher

