

# Woodland Primary School

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Headteacher: Mrs M Dodson



Monday 10<sup>th</sup> June

## Attendance Incentives

Dear Parents and Carers,

As the school summer holidays are in the near distance, I would like to remind you that, following DfE Guidance, the school is unable to authorise holidays during term time except in exceptional circumstances.

In the DfE Guidance, circumstances deemed as 'exceptional' are limited to service personnel returning from a tour of duty abroad. However, each case is dealt with individually and if parents feel their reasons are exceptional circumstances, please speak with me prior to booking. Unapproved absence for holidays in term time will be classed as unauthorised and the Local Authority may issue a fine of up to £120 per child, per parent.

To encourage good attendance and punctuality over the final weeks of the school year we are running some exciting initiatives. We know the children really enjoy taking part and appreciate they need to be 'in it to win it'!

### Ice Skating Vouchers 10<sup>th</sup> to 14<sup>th</sup> June

All children who achieve 100% attendance this week will be entered into a prize draw to win a pair of ice-skating tickets.

### Early Bird Week 17<sup>th</sup> to 21<sup>st</sup> June

All children who are in school on time for the full week will receive a certificate and be entered into a prize draw to win a £20 voucher for Diechmann Shoe Shop. We have over 20 vouchers to be won!

### Attendance Disco 24<sup>th</sup> June to 19<sup>th</sup> July

All children who achieve 100% attendance for the last four weeks of term will be invited to a celebration disco on the afternoon of last day of term. They will be able to wear their disco clothes for the day and enjoy a drink and crisps. What a great way to end the term!

Thank you for your continued support in ensuring your child attends school regularly and on time.

*M. Dodson*

Mrs Dodson, Headteacher

